



MINUTES

Of A

REGULAR COUNCIL MEETING

November 10, 2016

The City Council of the City of Longview, Texas, met in a Regular Session, November 10, 2016, at 5:30 p.m. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Andy Mack presided.

Members present were:

Members absent were:

Andy Mack
Ed Moore
Nona Snoddy
Kasha Williams
Kristen Ishihara
David Wright
Steven Pirtle

Staff members present were:

David Willard, City Manager
Keith Bonds, Assistant City Manager
Shelly Ballenger, City Secretary
Jim Finley, City Attorney
Michael Shirley, Director of Development Services
Rolin McPhee, Director of Public Works
Laura Hill, Director of Community Services
Scott Caron, Director of Parks and Recreation
Angela Coen, Director of Financial Services
Mary Ann Miller, Director of Administration
J.P. Steelman, Fire Chief
Mike Bishop, Police Chief

I. Call to Order – Mayor Andy Mack called the meeting to order.

II. Invocation – Dallas Stone, Retired First Sergeant of the U.S. Army gave the invocation. Dallas Stone is a retired Army First Sergeant of 22 years. He attended numerous tactical schools; airborne, air assault, ranger, sapper, and more. Sergeant Stone has additionally served two tours in Korea, two tours in Germany, and one in Iraq.

III. Pledge of Allegiance – Dallas Stone, Retired First Sergeant of the U.S. Army led the pledge of allegiance.

IV. Employee Recognition

Dr. Andy Mack: Each year the Police Area Representatives and Partners in Prevention along with Media Development plan and organize the City of Longview's National Night Out held on the first Tuesday in October. Officer Chris Clayton chaired this year's event which turned out to be one of the best we have had. This year we had 127 registered parties across the City up from 108 parties a year ago. This equates to an 18% increase in citizen participation in this important program that brings the community together to place an emphasis on working closely with police on crime related issues.

This year's theme, "You + Blue = One Longview". It demonstrates the need for citizens and police to work together on crime related issues.

Thanks to everyone involved that planned and participated in this event making it a huge success.

Longview Police Department: Sergeant Jacky Hiles, Officer Chris Clayton, Officer Misty Ryan, Officer Myra Gonzalez, Officer John Rolls, Officer Jeff Hall, Officer James Bray, Officer Kendrick Montgomery, Officer Brandon Thornton, and Officer Kristi Brian.

Partners in Prevention: Holly Fuller and Sekettia Brantley.

Media Development: Terry Miller, Crystal Gable, and Scott Shellhorse.

V. Presentation

Presentation of a Proclamation commemorating Operation Stand Down Day

–

Dr. Andy Mack presented a proclamation commemorating Operation Stand Down to Cheteva Marshall, Housing Manager of the Longview Housing Authority and Randall Webster, Director of East Texas Veterans Resource Center.

Dr. Andy Mack presented Spring Hill ISD with a proclamation marking the date of November 11 as Blue Brigade Day in Longview. It commemorates the band's their first time placing in school district history and their successful marching season, finishing 5th at the State of Texas UIL Marching Competition.

VI. Citizen Comment

Jennifer Eldridge, 222 West Cotton, Longview: Wanted to bring awareness to citizens about Knights of the Pythias and their presence in the City of Longview. They work with several local non-profits and also give monetary donations to the Public Library to help with the summer reading programs.

They are currently looking for new members and if you are interested you can locate them on Facebook or contact Roger Fagan or Joe Knox.

Debbie Fontaine, 1409 Columbia Drive, Longview: Announced to citizens that they are still hosting fundraisers for the "Back the Blue" cause at Edible Arts. They have raised over \$30,000 to help fund the purchase of sustainable bullet proof vest for our officers that are out in the streets on patrol and placing their lives in danger.

VII. Public Safety Update

A. Police

Chief Bishop was present and updated the council and citizens about the Crime Analysis for week of October 1 – 31, 2016 as follows:

<u>TOTAL CALLS:</u>	<u>10,537</u>
Dispatched:	5,532
Officer Initiated:	5,005

<u>PERSONS ARRESTED</u>	<u>152</u>
Felony Arrests:	20
Total Charges:	26
Misdemeanor Arrests:	143
Total Charges:	247

A Sergeant Promotional Ceremony was commenced on October 31, 2016, for Sergeants Jeremy Higginbotham and Trevor Yates.

Citizens Police Academy Graduation was held on October 20, 2016, with a total of 30 graduates.

Blue Santa will be accepting donations until December 15, 2016. Drop off donations of new unwrapped toys and or cash, check, or gift card donations are at the Longview Police Department lobby, School for Little Children, Homewood Suites, Habitat Restore, or Longview Mall PAR 20 Office.

Final reminders were to safely dispose of unused, unwanted, and expired prescription medication, there is a prescription drug drop box located in the Lobby of the Longview Police Department located at 302 West Cotton Street. For more information call 903-237-1199.

B. Fire

Chief Steelman was present and updated the council and citizens about the latest news in the Fire department. October was Fire prevention month and there were several activities and programs that were held throughout the city and local schools to make our citizens and children aware of fire preventions.

Through fire prevention activities the Longview Fire Department has had positive fire safety interaction within the community. Some of the statistics are as follows:

October Community Stats

Children	4,073
Adults	670

Thanks to the efforts of the Fire Marshal's Office, Training Section, Operational Line Staff, Citizens Emergency Response, and Team (C.E.R.T.).

Chief Steelman touched basis on the repairs at Fire Station # 5: The roof repairs and interior remediation have been completed. The final phases of exterior modifications and interior restorations are underway now.

Last but not least, open enrollment is currently underway. \$70 a year covers all qualified residents of a Longview household.

VIII. Consent Agenda

- A. Consider a Resolution approving and authorizing the Mayor to execute any necessary documents for an annual contract with Gregg County for the receipt of \$40,000.00 for supplemental library funds for Fiscal Year 2016 – 2017**

Kara Spitz, Library Manager was present and requested the Council to consider the approval of Gregg County authorizing supplemental funds for Library Services in September 2016, in the sum of \$40,000.00 for fiscal year commencing October 1, 2016.

The sum for this fiscal year is a \$20,000.00 or 33% decrease from both 2015 - 2016 and 2014-2015 fiscal years. It is also a \$40,000.00 or 50% decrease from the \$80,000.00 funds provided for fiscal years: 2011 - 2012, 2012 - 2013, and 2013 - 2014. Funding will be provided in four equal payments during the fiscal year.

Gregg County has provided funding to the library for a number of years as early as 1944. In turn, the Library assumes the functions of a County Free Library within Gregg County.

The Library will be responsible for maintaining a certificate from the Texas State Library and Archives Commission indicating the Longview Public Library is a County Free Library.

This year's funding will be utilized for the purchase of books.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY SECRETARY TO ATTEST TO AN AGREEMENT BETWEEN THE CITY OF LONGVIEW AND GREGG COUNTY ACCEPTING SUPPLEMENTAL FUNDS FOR LIBRARY SERVICES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5125 appears in the Resolution and Ordinance records of the City of Longview.

- B. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the purchase of trash and recycle carts via the city's purchasing agreement with the local government purchasing cooperative administered by the Texas Association of School Boards ("TASB Buyboard") –**

David Simmons, Sanitation Manager was present and requested the Council to consider the approval of a Resolution that would allow the ongoing purchase of trash and recycle carts for use by the sanitation department for the simplified collection and recycling program that was approved by council on August 22, 2013, Resolution #4658. The trash and recycle carts are needed to work with the 8 refuse trucks that were purchased for this program.

We recommend that the City purchase this equipment from Otto Environmental Systems by using the Local Government purchasing cooperative administered by The Texas Association of School Boards ("TASB Buyboard"). The equipment listed has been properly bid and by purchasing from this purchasing cooperative agreement we fulfill bidding requirements under Chapter 252 of the Local Government Code.

The Sanitation Department estimates spending \$70,000.00 on trash and recycle carts for the fiscal year 2017 budget.

Council Member Moore: Wanted to clarify to the community additionally why \$70,000.00 was being expensed for additional trash cans when the program has only been in operation for approximately 3 years and they have a ten year guarantee?

In the initial startup of the program there were a percentage of citizens that did not want to participate and did not care for the larger 95 gallon bins. Therefore, this amount will purchase the 35 gallon bins for that percentage and have those citizens up to par with this now mandatory sanitation program.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF TRASH AND RECYCLE CARTS VIA THE CITY'S PURCHASING AGREEMENT WITH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ADMINISTERED BY THE TEXAS ASSOCIATION OF SCHOOL BOARDS ("TASB BUYBOARD"); AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE BIDDING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5126 appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution rejecting all bids received for City of Longview Bid # 1516-31 Flower Bed and Blind Garden Maintenance for Maude Cobb Activity Complex –**

Laura Hill, Director of Community Services was present and requested the Council to consider the approval of a Resolution to adopt the annual agreement for maintenance and planting in various flower beds located at Maude Cobb Activity Complex. In this agreement flower beds and the J.R. Curtis Memorial Blind Garden are maintained year round. Services include weeding, fertilizing, insecticide control, as well as recommendation for new plants and shrubs. The published bid stated that the awarded contractor must have a minimum of three years' experience in commercial flower bed maintenance and must be able to identify at least 70% of all plant material currently at the Convention Complex.

A bid was advertised in the local newspaper as required by law, and also placed on the City of Longview website. On September 30, 2016, two bids were received and opened.

The bids were from:

C&C Logging & Tree Service - Blind Garden - \$41,600.00 / Flower Beds - \$20,800.00

Pro Mowers of Daingerfield, Texas- Blind Garden - \$7,800.00 / Flower Beds - \$3,900.00

Pro Mowers did not meet the minimum three year qualifications.

C&C Logging submitted a bid that is greater than funds budgeted for said services.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS REJECTING ALL BIDS FOR FLOWER BED AND BLIND GARDEN MAINTENANCE AT THE MAUDE COBB ACTIVITY COMPLEX; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN REJECTING SAID BIDS; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIRMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5127 appears in the Resolution and Ordinance records of the City of Longview.

- D. Consider a Resolution authorizing and directing the Longview Housing Authority and the Community Development Division to execute any necessary documents for the application, receipt and expenditure of grant funding in the amount of up to \$1,000,000.00 from the U.S. Department of Housing and Urban Development for a Youth Homelessness Demonstration Programs Grant –**

Dietrich R. Johnson, Assistant Director Community Services Administration was present and requested the Council to consider the approval of a Resolution so the City of Longview, Housing Authority and Community Development Division can apply for a Youth Homeless Demonstration Program Grant (YHDP) from the U.S. Department of Housing and Urban Development in the amount of \$1,000,000.00. The application is due November 30, 2016.

The City of Longview, Housing Authority and Community Development Divisions are hoping to secure funds to plan projects and to learn how the community can successfully approach the goal of preventing and ending youth homelessness.

The Youth Homelessness and Demonstration Grant program will help build comprehensive systems of care for young people rather than implementing individual or unconnected projects that service the population.

This project is a demonstration grant and has to be a new and innovative approach to address the problem of homeless youth. Current or existing youth homelessness programs are not eligible for consideration. A coordinated community and coalition approach is at the core of the demonstration project.

This is a competitive grant process; if awarded, the grant will begin April, 2017.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR A YOUTH HOMELESSNESS DEMONSTRATION PROGRAM GRANT; AUTHORIZING THE TIMELY SUBMISSION OF SAID APPLICATION; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT IN APPLYING, SECURING AND

EXPENDING SAID GRANT FUNDS; PROVIDING FOR COMPLIANCE WITH APPLICABLE GRANT REQUIREMENTS AND PROGRAM RULES; PROVIDING FOR MATCHING FUNDS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5128 appears in the Resolution and Ordinance records of the City of Longview.

E. Acceptance of the September 30, 2016 Quarterly Investment Report –

Angela Coen, Director of Finance: The Investment Report for the quarter ending September 30, 2016 is presented as required by the Public Funds Investment Act.

The City's investments for the quarter were in compliance with the City's investment Policy and the Public Funds Investment Act. The City had investments in Texpool, Cutwater Texas Class Investment Pool and Certificate of Deposits.

Quarter Ending September 30, 2016:

Texpool	\$834,561
Ending Yield	0.38%
Weighted Average Maturity	1 Day
Interest Earned	\$787
Texas Class	\$3,629,778
Ending Yield	0.77%
Weighted Average Maturity	1 Day
Interest Earned	\$2,912
Certificate of Deposits	\$23,041,090
Ending Yields	12 Months 0.80%
	24 Months 1.12%
	24 Months 1.00%

24 Months 0.90%
24 Months 1.00%
30 Months 0.85%
36 Months 0.88%
36 Months 1.20%
36 Months 1.41%

Interest Earned \$57,621

Texpool is a local government investment pool. The primary objectives of the pool are to preserve capital and protect principal, maintain sufficient liquidity, provide safety of funds and investments, diversify to avoid unreasonable or avoidable risks, and maximize the return on the pool. The pool seeks to maintain a \$1.00 value per share as required by the Texas Public Funds Investment Act. Texpool investments consist exclusively of U.S. Government securities, repurchase agreements collateralized by U.S. Government securities, and AAA-rated no-load money market mutual funds. Texpool is rated AAAM by Standard & Poor's, the highest rating a local government investment pool can achieve. The weighted average maturity of the portfolio is limited to 60 days calculated using the reset date for variable rate notes ("VRNs") and 90 days or fewer using the final maturity date for VRNs, with the maximum maturity for any individual security in the portfolio not exceeding 397 days for fixed rate securities and 24 months for VRNs.

Through our depository bank, Southside Bank, City funds are in an interest bearing account, with pledged securities for collateral. Per the depository contract, interest is earned at the daily 30-Day T-Bill rate plus thirty five basis points.

- F. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with S & R Construction, LLC, of Marshall, Texas, in the amount of \$130,541.20 to for the Helane Lane Drainage Improvements project –**

Rolin McPhee, P.E., Director of Public Works was present and requested the Council to consider the approval of a Resolution awarding a contract in the amount of \$130,541.20 and authorizing the City Manager or his designee to execute any necessary documents with S & R Construction, LLC, of Marshall, Texas, for the construction of the referenced project. The following proposals were opened on October 12, 2016:

Bidders

Bid Amount

S & R Construction, LLC\$ Marshall, Texas	130,541.20
Excel Utility Construction, Inc. Longview, Texas	\$131,190.00
W.R. Wellborn & Son, Inc. Judson, Texas	\$ 137,805.00
7-H Construction Co. Inc. Tyler, Texas	\$157,498.00
C.E. Marler & Associates Inc. Kilgore, Texas	\$189,392.00
East Texas Bridge Inc. Longview, Texas	\$199,720.00

The scope of work includes installing 156 feet of 18-inch, 181 feet of 24-inch and 5 feet of 36-inch drainage pipes. Also, it includes two grate inlets, two curb inlets and miscellaneous work as necessary to complete the installation.

Hayes Engineering Inc. has examined the bids and the qualifications of the low bidder, and it is recommended that the City award the contract to S & R Construction LLC., of Marshall, Texas in the amount of \$130,541.20. Staff concurs with the recommendation.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF S & R CONSTRUCTION, LLC. OF MARSHALL, TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED "HELANE LANE DRAINAGE IMPROVEMENTS"; AUTHORIZING AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND S & R CONSTRUCTION LLC., FOR THE ABOVE REFERENCED PROJECT; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE

TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5129 appears in the Resolution and Ordinance records of the City of Longview.

G. Consider a Resolution accepting the Fourth Street Extension Project and authorizing final payment in the amount of \$166,971.75 to East Texas Bridge, Inc. of Longview, Texas –

Rolin McPhee, P.E., Director of Public Works was present and requested the Council to consider the approval of a Resolution adopting the Fourth Street Extension Project and authorizing final payment in the amount of \$166,971.75 to East Texas Bridge, Inc. of Longview, Texas. Approval of the final payment will begin the contractor's one-year warranty period.

The City Council awarded a contract to East Texas Bridge, Inc. on August 14, 2014 in the amount of \$3,527,246.55. The final construction cost is \$3,339,434.90.

This project provides for the construction of a five-lane concrete street, curb and gutter section, drainage inlets and pipe, traffic signs, pavement markings, and signal improvements from Hawkins Parkway to US 259 (Eastman Road). The project also included the addition of turn lanes at the existing three approaches of Hawkins and Fourth.

This project is funded through a developer participation agreement with the City of Longview. The City of Longview contributed \$1,169,717.45 for construction costs in accordance with the agreement.

The project has been completed in accordance with the contract. The consultant, Johnson and Pace, recommends acceptance of the project and approval of the final payment. Staff concurs with the recommendation.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROJECT KNOWN AS "FOURTH STREET EXTENSION"; AUTHORIZING AND APPROVING FINAL PAYMENT TO

EAST TEXAS BRIDGE, INC. OF LONGVIEW, TEXAS, FOR CONSTRUCTION OF SAID PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5130 appears in the Resolution and Ordinance records of the City of Longview.

- H. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt and expenditure of grant funding in the amount of \$2,500.00 from Koch Companies Public Sector, LLC for firefighter personal protective equipment for the Longview Fire Department –**

J.P. Steelman, Fire Chief was present and requested the Council to consider the approval of a Resolution adopting and approving the authorization of the Fire Department executing the required documents to receive the donation of \$2,500.00 from Koch Companies Public Sector, LLC. This payment is for firefighter personal protective equipment for the Longview Fire Department. This money will come at no cost to the City and with no matching funds required.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY OF LONGVIEW TO APPLY, RECEIVE AND EXPEND GRANT FUNDING FROM KOCH COMPANIES PUBLIC SECTOR, LLC IN THE AMOUNT OF \$2,500.00; FINDING THAT NO FUNDS WILL BE REQUIRED TO RECEIVE AND EXPEND SAID FUNDS; FINDING THAT THE ITEMS PURCHASED WITH THESE FUNDS WILL NOT ADD ADDITIONAL ANNUAL COSTS TO EMERGENCY RESPONSE OR MANAGEMENT PROGRAMS; FINDING THAT THE MEETING AT WHICH THE RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS

**ACT; MAKING OTHER FINDINGS AND PROVISIONS
RELATED TO THE SUBJECT; AND DECLARING AN
EFFECTIVE DATE.**

Such Resolution No. 5131 appears in the Resolution and Ordinance records of the City of Longview.

- I. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the purchase of LED luminaries via the city's participation in the State of Texas cooperative purchasing program –**

Rolin McPhee, Director of Public Works was present and requested the Council to consider the approval of a Resolution adopting the purchase of LED Luminaries to replace the street lamps on Loop 281. LED Luminaries use 50% - 70% less energy than regular lamps. In addition, this replacement will allow the City to apply for an energy savings incentive from SWEPCO for the calendar year 2016. The LED luminaries have a ten year warranty with a 100,000 hours expected life.

The Streets Department estimates approximately \$60,000 will be used on LED luminaries for fiscal year 2017.

We recommend purchasing LED luminaires via the State of Texas cooperative purchasing program. By purchasing from this cooperative purchasing program we fulfill bidding requirements under Chapter 252 of the Local Government Code.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF LED LUMINARIES VIA THE CITY'S PARTICIPATION IN THE STATE OF TEXAS COOPERATIVE PURCHASING PROGRAM; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO NEGOTIATE AND EXECUTE ANY DOCUMENTS INCIDENT TO THE PURCHASE OF SAID LED LUMINARIES; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SUCH PURCHASES ARE EXEMPT FROM STATE COMPETITIVE

PURCHASING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 5132 appears in the Resolution and Ordinance records of the City of Longview.

J. Consider approval of the following minutes: September 29, 2016 and October 13, 2016 –

Shelly Ballenger, City Secretary requested approval of the September 29, 2016 and October 13, 2016 minutes.

MOTION: Council Member Williams made a motion to approve the consent agenda.

SECOND: Council Member Ishihara seconded the motion.

VOTE: The motion carried unanimously (7, 0).

IX. Zoning – Public Hearing Item

A PUBLIC HEARING will be held to consider application #PD16-13 filed by Longview Union Plaza LP requesting to rezone Lots 1, 2, and 3 Block 1 of Union Plaza Subdivision from Planned Development General Retail (PD15) to Planned Development General Retail (PD16-13) for a storage building and covered parking area located at 1201 NW Loop 281 –

Angela Choy, AICP, City Planner was present and requested the Council to consider the approval of an Ordinance adopting

Application #PD16-13

STAFF REPORT

November 10, 2016

APPLICANT: Longview Union Plaza LP
LOCATION: 1201 NW Loop 281
REQUEST: Request to rezone Lots 1, 2, and 3 Block 1 of Union Plaza Subdivision from Planned Development General Retail (PD15) to Planned Development General Retail (PD16-13) for a storage building and covered parking area.

	<u>ZONING</u>	<u>LAND USE</u>
SUBJECT PARCEL	PD15 (GR)	Offices
NORTH	PD15	Automotive Business
SOUTH	PD15	Offices
EAST	C	General Retail
WEST	SF-2	Single Family Homes

COUNCIL DISTRICT:
District 6 - Council Member Steve Pirtle

FUTURE LAND USE:
The Comprehensive Plan designates this area for Retail (RET).

STAFF COMMENTS:
The applicant is requesting to rezone from Planned Development General Retail (PD15) to Planned Development General Retail (PD16-13) to allow for the construction of a storage building and covered parking area.

The proposed planned development site plan shows two structures with one being a one story building for storage that is approximately 3,200 square feet in size and the other being a cover parking structure that is approximately 5,635 square feet in size. Currently, Johnson and Pace's offices are located on this property. They are proposing to build a storage building to store files, server equipment, and other items related to their business.

The site already contains 157 parking spaces which exceeds the required parking. The parking requirement for an office building is one (1) parking space for each three hundred (300) square feet of gross floor area and for a storage or sales warehouse is one (1) parking space for each one thousand (1,000) square feet of gross floor area. The proposed landscaping will comply with ordinance requirements. Through the development process, this project will be required to meet all other City of Longview requirements.

Loop 281 is a principal arterial, which is appropriate for this type of development as long as access management is followed. This site will not have any additional driveways onto W Loop 281 and will utilize existing driveways on site.

RECOMMENDATION: Planning and Zoning Commission (9-0) and Staff recommend approval of this request.

The public hearing was declared open.

Jeff Hamilton, 1201 NW Loop 281, Suite 100, Longview: Was present on behalf of Johnson And Pace Incorporated to answer questions if necessary.

The public hearing was declared closed.

MOTION: Council Member Williams made a motion the following Ordinance be approved:

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LONGVIEW, TEXAS, ORDINANCE NO. 96, AS AMENDED, WHICH SAID ORDINANCE ADOPTS THE ZONING REGULATIONS, USE DISTRICTS, AND A ZONING MAP IN ACCORDANCE WITH A COMPREHENSIVE PLAN, BY CHANGING THE ZONING AND CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY, TO-WIT: THAT LOTS 1, 2, AND 3 BLOCK 1 OF UNION PLAZA SUBDIVISION LOCATED AT 1201 NW LOOP 281 BE REZONED FROM PLANNED DEVELOPMENT GENERAL RETAIL (PD15) TO PLANNED DEVELOPMENT GENERAL RETAIL (PD16-13) FOR A STORAGE BUILDING AND COVERED PARKING AREA AS SET FORTH IN EXHIBIT A BEING HERETO ATTACHED AND MADE A PART HEREOF FOR ALL PURPOSES; FINDING THAT THE PLANNING AND ZONING COMMISSION MEETING AND THE CITY COUNCIL MEETING AT WHICH THIS ORDINANCE PASSED COMPLIED WITH THE OPEN MEETING ACT; PROVIDING THAT VIOLATIONS OF THIS ORDINANCE SHALL BE SUBJECT TO THE SAME PENALTIES AND ENFORCEMENT AS VIOLATIONS OF THE ZONING ORDINANCE OF THE CITY OF LONGVIEW, INCLUDING WITHOUT LIMITATION A FINE OF UP TO \$2,000.00 PER VIOLATION; REPEALING OTHER PROVISIONS IN

**CONFLICT HEREWITH; PROVIDING A SAVINGS
CLAUSE; PROVIDING FOR SEVERABILITY OF THE
PROVISIONS HEREOF; MAKING OTHER FINDINGS AND
PROVISIONS RELATED TO THE SUBJECT; AND
ESTABLISHING AN EFFECTIVE DATE.**

SECOND: Council Member Snoddy seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Ordinance is No. 4083 and appears in the Resolution and Ordinance records of the City of Longview.

X. Action Item

Consider a Resolution awarding a contract to, and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with East Texas Bridge, Inc., of Longview, Texas, in the amount of \$584,784.40 for the Intersection Improvements – East Hawkins Parkway east of North Eastman Road project –

Rolin McPhee, P.E., Director of Public Works was present and requested the Council to consider the approval of a Resolution to award a contract in the amount of \$584,784.40 to East Texas Bridge, Inc., of Longview, Texas, for the construction of the referenced project. The following bids were opened on October 26, 2016:

Bidder	Amount
East Texas Bridge, Inc. Longview, Texas	\$584,784.40
Longview Bridge & Road, Ltd. Longview, Texas	\$976,709.00

This project provides for the construction of concrete street pavement on Hawkins Parkway east of Eastman Road to improve the existing vertical alignment. This includes the replacement of storm drain pipes, storm drain inlets, sidewalks and other construction activity necessary to perform the work.

Kimley-Horn and Associates, Inc. has examined the low bid and the qualifications of the bidder, and recommends award of the contract to East Texas Bridge, Inc. Staff concur with their recommendation.

Dr. Andy Mack: Appreciated Rolin McPhee and David Willard for finding the funds to cover the correction. He did stress to let the construction company to have this completed in a 6 month time period because it can become a serious disaster if not.

Council Member Ishihara: Asked when would the project begin?

Rolin McPhee, Director of Public Works: In January after the holidays.

MOTION: Council Member Ishihara made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF EAST TEXAS BRIDGE, INC., OF LONGVIEW, TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED "INTERSECTION IMPROVEMENTS - E. HAWKINS PARKWAY EAST OF N. EASTMAN ROAD"; AUTHORIZING AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND EAST TEXAS BRIDGE, INC., FOR THE ABOVE REFERENCED PROJECT; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Williams seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 5133 and appears in the Resolution and Ordinance records of the City of Longview.

XI. Items of Community Interest

Council Member Moore: Attended the Vietnam Veterans Wall and commended Mayor Mack, Council Members Williams and Pirtle for taking time out to attend.

He stated it was very emotional for him to see the names of over 58,307 men and women were his brothers and sisters and this nation should never forget because it would be such a dishonor to them. He asked that everyone take out time to say a prayer to bring all our vets home so their names will never be etched in a wall similar to the one at Teague's Park.

Council Member Snoddy: My thought for the week is to be encouraged and know that God is in control.

Council Member Williams: Commended the Mayor for his excellent speaking at the Vet's ceremony this past week.

She wanted to also thank Cheteva Marshall and Randall Webster for the work they achieved with Operation Stand Down for the vets.

Lastly, she thanked Debbie Fontaine for all the work she does to help "Back the Blue" for our local law enforcement.

Council Member Ishihara: Invited the public to Zonta's "Thanks for Giving", Saturday November 12, 2016 at Prosperity Bank parking lot. They are located at 1218 West Loop 281. The drop-off time will be from 9:00 a.m. – 3:00 p.m. If you go to our website you will see the items we are asking to be gifted. These donations will go towards helping women and children that are victims of local Sex Trafficking.

Council Member Wright: Announced one of Longview's citizens, Mrs. Carmela Davis has opened up her Santa Land for viewing and it has been relocated to Highway 259 right pass Bar-K Ranch. They will begin accepting visitors this Friday and donations are appreciated but not required to drive-thru.

He additionally wanted to thank the Blue Brigade of Spring Hill ISD for becoming the number one ranked Military Marching Band in the State of Texas and wanted to encourage them to keep up the good work!

Council Member Pirtle: Thanked Mr. Willard, City Manager and Development Services for inviting him out to tour the new facility of Crosby and he was very impressed and thanked the company for all that they bring to the City of Longview.

On a sad note he announced the passing of one of Pine Tree ISD's Principal and Coach John Hocker and sent condolences to the family.

Mayor Mack: Announced some upcoming community events: Longview Green and Clean is this Saturday, November 12 at Lear Park. Recyclables, including electronics, tires, and batteries, can be dropped off between 8:00 a.m. and noon. You are invited to volunteer by helping clean litter at locations throughout Longview. Learn more at LongviewTexas.gov/LGC or KeepLongviewBeautiful.org

Your vote could bring a \$25,000 grant to help Amp up the Downtown Live 2017 music series. To vote, please go to LevittAmp.org and vote for One Hundred Acres of Heritage. Voting closes November 21.

The holidays are fast approaching and we want to let you know that City of Longview offices will be closed for the Thanksgiving holiday on Thursday and Friday, November 24 and 25.

For residence there will be no collection of trash on Thanksgiving Day, Thursday, November 24. Thursday's trash and recycling collection will be moved to Friday, November 25.

Longview Ambucs Christmas Parade is Thursday, December 1. The parade will begin at 6:30 p.m. The theme this year is "A Blue Christmas". I will be looking forward to seeing everyone there.

XII. Executive Session Item

Personnel Matters – Under Texas Government Code Section 551.074

Consider, discuss, and deliberate performance evaluations for the following:

City Attorney
City Manager
City Judge
City Secretary

No action was taken on this item.

XIII. Adjourn

The meeting was adjourned at 6:22 p.m.

[seal]

Shelly Ballenger
City Secretary

